CHEVERELL MAGNA PARISH COUNCIL

Minutes of the Meeting of Cheverell Magna Parish Council held at The Pavilion, Witchcombe Close, Great Cheverell Monday 6th November 2023 at 7.30pm

Minute No.	Item	Action
	Membership: S Burgess (SB) R Gray (RG) R Hayward (RH), L Jones (LJ),	
	P Stevens (Chairman) (PS),	
	2 Vacancies	
	Councillors in Attendance:	
	Cllr Stevens (Chairman), Cllr Hayward, Cllr Gray, Cllr Jones Cllr Muns (Wiltshire Council)	
	Officers: Jacqui Abbott Parish Clerk & RFO (JA)	
	Public in Attendance Members of the public in attendance: 4	
	Press: None	
65/23-24	Apologies Cllr Burgess	
	Standing Orders were suspended at 7.36 PM to allow for public participation.	
66/23-24	Public Participation	
	Mrs Anna Woodman, Headteacher from Trinity School addressed the Parish Council regarding issues with traffic, speeding, car parking and potential danger to pupils and staff particularly at peak times. AW stated there have been 5 near misses. Diversion traffic through the village and HGVs also cause problems. The school is pro-active with regular briefings to parents and carers in a weekly newsletter regarding appropriate travel, car sharing and safety around the school. In addition, bikeability courses are undertaken for pupils. AW presented a range of possible solutions to the Parish Council which will be put forward to Wiltshire Council's Local Highways and Footpaths Improvement Group (LHFIG). The Chairman for the group is Councillor Dominic Muns. Agenda item no. 10 also considers this issue.	
	Cllr Muns informed the Parish Council that he has organised a meeting on 14 th November for local villages to meet in West Lavington at 7pm. This is an informal meeting for the Parish Council to join other councils to provide feedback on the Local Plan: https://www.wiltshire.gov.uk/article/8048/Current-consultation-Reg-19-autumn-2023 Cllr Stevens will attend the meeting on behalf of the Parish Council.	PS
	Devizes Area Board will take place on 20 th November and there is an	
	LHFIG meeting on 23 rd January.	

Signed.....

/ 1/23-24	The minutes The minutes of the meeting held on 4 th September were approved and signed by the Chair. Proposed by Cllr Stevens, Seconded by Cllr Hayward, voting unanimous in favour Matters Arising None	
70/23-24	There will be a wreath laid at the memorial service by the Parish Council – Cllr Jones will lay the wreath on behalf of the Parish Council Minutes	LJ
69/23-24 70/23-24	Election of Vice ChairNominations were sought for the position of Vice-Chair for the remainder of the year. Councillor Hayward was nominated for the position. Councillor Stevens proposed, Seconded by Councillor Gray. Voting unanimous in favour.Cllr Hayward accepted the position of Vice-Chair.Chairman's Announcements	
68/23-24	Declarations of Interest None	
67/23-24	Standing Orders were reinstated at 8.31 PM following public participation. To receive any petitions or deputations None	
	The Parish Council is writing to the Governor of the prison to agree the new location for the notice board which is available for Victoria Park.	JA
	 (VPRA) with the important works required and the reinstating of the trackway to undertake these works as desired by residents. Mr Des Read gave a report from Victoria Park Residents Association. There was a round table meeting in July. On 15 September there was a survey to all residents on the estate regarding the trackway across the village. 37 responded and 35 wanted the trackway which is 74% of residents. Unfortunately, the Ministry of Justice is not currently proceeding with the trackway which will prevent important work being undertaken on the estate. DR believes that the MOJ is in some disarray – they could have applied to DEFRA to use the village green legally and they have never consulted with residents. VPRA have contacted MP Danny Kruger. VPRA feel they are undertaking detailed technical work that the MOJ should be doing. DR requested that the Parish Council join VPRA in writing to those concerned. 	
	 The footpath from outside the school to B3098 needs clearing. The Parish Steward may be able to do this on a Friday with support. The Clerk will check this with the steward. Cllr Muns continues to support the Victoria Park Residents Association (VPRA) with the important works required and the reinstating of the 	JA

72/23-24 Co option JA One application had been received from Joy Alexander who meets the criteria for co-option. It was proposed by Councillor Stevens to co-opt the candidate, Seconded Councillor Gray. Voting unanimous in favour. The Clerk would inform Wiltshire Council 73/23-24 Financial Information 73.1/23-24 Payments for Approval 300157 SLCC Councillor Training £54.00 300158 Clerk Mileage March to Sep £117.00 300158 Clerk Mileage March to Sep £117.00 300161 Printing Ink Refund J. Abbott £72.37 300160 HMRC PAYE September £102.00 300161 Printing Ink Refund J. Abbott £72.37 300161 Printing Ink Refund J. Abbott £72.37 300163 Clerk and RFO Salary October £422.48 300161 Userde July £230.89 300166 Idverde July £230.89 300162 Idverde July £230.89 300166 Idverde July £230.89 300163 Clerk Mangement Accounts It was proposed by Councillor Jones, Seconded Councillor Stevens that all payments be approved. Voting unanimous in favour. 73.2/23-34 Mangement Accounts Members noted the Management Accounts to date and the monthly bank reconciliation for October 2023 which was signed by Clir Stevens 73.3/23-24 Budget 2024-25 Members went through the budget line by line. Members reviewed the items for grounds maintenance and playground upgrades. Members resolved that the Grounds Maintenance budget will be £36	
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meeting on 4 th December.	
Voting unanimous in favour.	
74/23-34 Planning applications	
Members to comment on the following:	
https://dovolopmont.wiltabirg.gov.uk/pr/g/plopping	
https://development.wiltshire.gov.uk/pr/s/planning-	
application/a0i3z00001BtEz4	
Hazelbarn, 22 High Street, Great Cheverell	
Notification of proposed works to trees in a conservation area – golden conifer,	
bring in line with the hedge. JA	

Signed.....

	No objection	
	Members to ratify the comments made on the following applications dealt with by email:	
	https://development.wiltshire.gov.uk/pr/s/planning- application/a0i3z00001BD1yDAAT/pl202308086?tabset-8903c=3	
	23, High Street, Great Cheverell Notification of proposed works to trees in a conservation area T1. Ash tree. Mature. Fell as it is too close to the adjacent building.	
	T2 Ash tree. Semi mature. Crown raise to 2.5m as it is suppressing the hedge. No Objection via email	JA
75/23-24	Holy Trinity Traffic issue	
	The Parish Council discussed the comments and email received by Mrs Anna Woodman.	
	The Parish Council supports the school's application to Wiltshire Council's LHFIG although any funding towards projects from the Parish Council	
	would need approved at a Parish Council meeting.	
	The LHFIG under the Chairmanship of Cllr Muns will consider the technical	
	details relating to potential solutions and will decide upon priorities. The clerk will check the % contribution required from parish councils.	JA
	The Parish Council is not able to provide any of the playing field for	57
	parking.	
	The Parish Council will ask Mrs Woodman to remind parents not to drive	JA
	on the playing field.	
	Cllr Hayward will visit the school to discuss the issues and the LHFIG application.	RH
76/23-24	Victoria Parks Residents Association	
10/23-24	The Parish Council fully supports VPRA in its efforts to get the trackway	
	reinstated temporarily as a sensible way forward in order to progress with	
	the much needed works to the estate. The Parish Council will be able to	
	write to relevant organisations to support VPRA.	1.0
77/23-24	The clerk will liaise with the Chair of the association, Des Read. Play Area	JA
11/20-24	Clirs Hayward and Gray will be undertaking the fencing works with supplies	
	from Mole Valley. The gate will also be mended.	
	More chippings will be placed under the zip wire.	RH RG
78/23-24	Grounds Maintenance	
	From April 2024 the grass would be cut by Clir Hayward and volunteers.	JA RH
	Cllr Hayward and the clerk to obtain quotes for strimming and grass cutting. The clerk would request a significant reduction in the cost of the current	ЈА КП
	contract from Idverde due to their lack of visits. The clerk to write to Idverde	
	regarding the contract which has not been adhered to.	JA
	Cllrs Stevens and Gray are undertaking the Playground Inspection Course	
	on 15 th November as Idverde have not completed this part of their contract.	PS, RG
79/23-24	Parish Steward	
	The clerk would ask the steward to clear the footpath from the village up to the B3098 along with volunteers. Cllr Grav has offered to help	JA,RG
	the B3098 along with volunteers. Cllr Gray has offered to help. The steward has completed a lot of work including clearing the footpath	
	between the High Street and up the hill from Weavers Mead. He has also	

	the nursery. The Parish Council is pleased with the work of the parish steward.	
80/23-24	Storage unit A new lockable door will be provided for documents and storage and the works will be undertaken by Councillors. A small budget would be confirmed in due course.	PS,SB
81/23-24	Community resilienceThe clerk has arranged a community event for Saturday 20th January 11amto 2pm. The clerk would produce a flyer and poster.A flyer would go to every household posted by volunteers.The event would lead to a volunteer group who would produce anEmergency Plan for the village including snow and flood wardens.	JA
82/23-24	 Pavilion Lease The Parish Council resolved to establish a working group to consider the new lease on the pavilion from April 2024. Cllrs Jones, Stevens and Burgess to convene a meeting of the group. A solicitor will be sourced to undertake the work. It was proposed by Councillor Stevens to set up the group, Seconded Councillor Jones. Voting unanimous in favour. 	LJ,PS,SB
83/23-24	Events Members noted the upcoming events: Artisan Fair Sunday 3rd December 10am – 2pm Pavilion Community Resilience event Saturday 20th January 11am – 2pm Pavilion Defibrillator training Thursday 21st March 7pm – 8.30pm Pavilion	
84/23-24	Correspondence for noting Members noted the correspondence received. The meeting closed at 9.50pm	

Future Parish Council Meeting dates:

Monday December 4 th	Parish Council Meeting
Monday February 5 th	Parish Council Meeting

For more information, please see the Council's website at <u>WWW.GREATCHEVERELL.ORG</u>